

JOB DESCRIPTION

JOB TITLE: Assembler

EMPLOYER: Conner Athletic Products Inc. dba Power Lift

Power Lift is a family-owned company. That feels family is important and is a fun and vibrant place to work. Here at Power Lift, we are Driven to make the best weight lifting equipment in the industry, our Attention to detailed is what makes our product high quality. We focus on being customer oriented, with the customer centric attitude and you can see and feel that in our factory. We focus on being always neat and presentable, with a high show quality and well lighted factory.

SUMMARY: performing manual labor in assembly area by assembling racks, benches, and other weightlifting equipment. Hang all parts on the paint line to get sprayed and painted and removing parts from paint line to get assembled.

DUTIES AND RESPONSIBILITIES:

- Works as part of a production team to assemble parts.
- Uses hand tools or machines to assembly parts.
- Conducts quality control checks.
- Cleans and maintains work area and equipment, including tools.
- Assembles components by examining connections for correct fit, fastening parts and subassemblies.
- Sorts and places material or items on tables, racks or bins.
- Assembles small parts manually.
- Picks up, moves and sorts small parts.
- Uses small tools and jigs to manipulate parts for assembly
- Performs other related duties as assigned by management.

ATTENDANCE:

- Must be punctual and timely in meeting all requirements of performance, including, but not limited to, attendance standards and work deadlines; beginning and ending assignments on time; and scheduled work breaks; where applicable.

QUALIFICATIONS:

- Mechanical and technical skills
- Physical stamina and strength
- Focus on quality control
- Dexterity and hand-eye coordination, including the ability to grasp, manipulate, and assemble parts
- Must be detail-oriented and work effectively under pressure while meeting all applicable deadlines.

COMPETENCIES:

- **Technical Skills** - Assesses own strengths and weaknesses; Pursues training and development opportunities; Strives to continuously build knowledge and skills; Shares expertise with others.
- **Quality** - Demonstrates accuracy and thoroughness; Looks for ways to improve and promote quality; Applies feedback to improve performance; Monitors own work to ensure quality.
- **Attendance/Punctuality** - Is consistently at work and on time; Ensures work responsibilities are covered when absent; Arrives at meetings and appointments on time.

- **Dependability** - Follows instructions, responds to management direction; Takes responsibility for own actions; Keeps commitments; Commits to long hours of work when necessary to reach goals; Completes tasks on time or notifies appropriate person with an alternate plan.

PHYSICAL DEMANDS AND WORK ENVIRONMENT:

- Continually required to stand
- Continually required to walk
- Continually required to utilize hand and finger dexterity
- Frequently required to climb, balance, bend, stoop, kneel or crawl
- Occasionally required to talk or hear
- Occasionally utilize visual acuity to operate equipment, read technical information, and/or use a keyboard
- Continually required to lift/push/carry items less than 25 pounds/ up to 25 pounds/ up to 50 pounds/ more than 50 pounds
- Frequently work near moving mechanical parts
- Occasionally loud noise (examples: metal can manufacturing, large earth-moving equipment)

The above is intended to describe the general content of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities or physical requirements. Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

ACKNOWLEDGEMENT

I have read the foregoing job description and understand the responsibilities of the job. I agree that I can perform the essential duties of this position.

Employee Name

Manager Name

Employee Signature

Manager Signature

Date Signed

Date Signed